



# MORPHEUS

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## Abstract of D1.1.3: Project Management Plan

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ABSTRACT	This document is the abstract of the D1.1.3 It is available on the MORPHEUS public website
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WORKPACKAGE	WP1
CONFIDENTIALITY LEVEL	CO
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### **1.1. Aim**

This document contains the description of:

- The quality process (methods, tools, guidelines) regarding the management of the project and especially: the quality plan used for the production of documents, the exchange of information, the approval of deliverables and the performance of the reviews.
- The tools and methods used for the reporting and monitoring of the project and in particular the methodology for application of risk management and use of risk register

### **1.2. Content**

It is composed of:

- One core part (**management guidelines**) giving common information on the quality process and the monitoring of the project
- The lists and aims of the **templates** available
- A set of **practical information sheets** providing specific and detailed information to different aspects of the project management.

### **1.3. Use and update of the document**

This document is upgradeable and will be updated regularly: additional practical information sheets will be added according to the progress and the needs of the project (e.g. sheet "process for gathering information for the annual reports").

The present document can be downloaded from the MORPHEUS collaborative platform. This document is the first update after the submission to the EC (release 2.0).

### **1.4. Contractual force of the document**

The terms and provisions of the EC contracts -and its annexes- and the MORPHEUS Consortium Agreement will prevail in the event of any inconsistency with the recommendations and guidelines defined in the present document.

